

**Town of Eastover - Town Council Meeting
Tuesday, December 6, 2011, 4:00 p.m.
Eastover Community Center**

**x☐ Mayor Charles G. McLaurin, Presiding Council Members: x☐ Lawrence Buffaloe,
x☐ Willie Geddie, x☐ Cheryl Hudson, x☐ Donald Hudson, x☐ Benny Pearce,
and x☐ Sara Piland**

MINUTES OF MEETING – December 6, 2011

Mayor Charles G. McLaurin, Council Members, Cheryl Hudson, Willie Geddie, Sara Piland, Lawrence Buffaloe, Donald Hudson, and Benny Pearce were in attendance at the December 6, 2011 Eastover Town Council Meeting. A quorum was present at the Town Council Meeting. Also in attendance was Mr. John Jackson Town Attorney, Mr. Kim Nazarchyk Town Manager, and Ms. Jane Faircloth, Town Clerk.

I. Call to Order:

Mayor Charles McLaurin called the December 6, 2011 meeting of the Eastover Town Council to Order at 4:00 p.m. and welcomed all in attendance.

II. Invocation / Pledge of Allegiance:

Town Manager, Mr. Kim Nazarchyk gave the invocation and led in the Pledge of Allegiance.

III. Approval of Agenda:

Council Member Lawrence Buffaloe made a motion to approve the agenda with Discussion Agenda Items #4 and #5 reversed. The motion was 2nd by Council Member Donald Hudson. The motion was approved unanimously.

IV. Public Comments:

Ms. Susie Melvin, 2942 Beard Road, Eastover, NC signed up to speak concerning a problem with aggressive dogs in her neighborhood. Ms. Melvin stated that one of the residents close by her home have three Pit Bull dogs who are running loose, attacking people and animals in the area. She stated that she has graphic photographs some of the attacks on some of the animals they had attacked. She stated that she has a granddaughter that she fears for her safety. She stated that she had contacted Animal Control numerous times and the dog owner (who is a renter) was fined \$750.00; however she did not pay and it has been turned over to a collection agency. Ms. Melvin wants the Town to do something about these vicious dogs. Mayor McLaurin stated that he would have the Town Manager check into this matter.

V. Consent Agenda:

1. Consider approval of the November 1, 2011 Town Council Minutes.
2. Consider approval of the November 1, 2011 Closed Session Minutes.
3. Consider approval of the October 31, 2011 Financial Report.
4. Consider approval of Budget Amendment No. 2012-02.

Council Member Sara Piland made a motion to approve the Consent Agenda as stated. The motion was 2nd by Council Member Willie Geddie. The motion was approved unanimously.

VI. Oath of Office:

Mr. Lee Warren, Cumberland County Register of Deeds administered the Oath of Office to Mayor Charles G. McLaurin, Mayor Town of Eastover (2 year term) and Council Members Sara E. Piland, Cheryl C. Hudson, and Mr. Willie S. Geddie (4 year terms) for the Town of Eastover. This is the result of the November 8, 2011 Municipal Election.

VII. Discussion Agenda:

Agenda Item #1:

Appointment of the Mayor Pro-Tem by the Mayor and Council Members.

Mayor McLaurin asked for nominees from the Council for a new Mayor Pro-Tem. Council Member Sara Piland nominated Council Member Cheryl Hudson as Mayor Pro-Tem. No other nominees were presented.

Council Member Sara Piland made a motion to elect Council Member Cheryl Hudson as Mayor Pro-Tem. The motion was 2nd by Council Member Lawrence Buffaloe. The motion was approved unanimously.

Agenda Item #2:

Briefing by Mr. Morgan Johnson, Chairman Eastover Sanitary District.

Mr. Morgan Johnson updated the Council on the Phase II Water Project and administrative information. Mr. Johnson thanked the Board for their vote and support in the election on December 8, 2011. He stated that ESD II has been activated. He said the availability fee is \$19.61 plus \$1.25 admin fee for PWC, plus \$1.25 fee for ESD, a total of \$22.11. Mr. Johnson stated that the advertisement for construction of the line to Dunn is on the street for bids. He also stated that they are still gathering information for the LGC for approval.

Mr. Johnson stated that the new phone number for ESD is (910) 229-3716, Fax (910) 229-

3724 and the address is 3876 Dunn Road, Eastover, NC. The hours of operation will be 8:00 a.m. to 4:30 p.m. He stated that Mrs. Connie Spell is the new District Manager and her email address is cfspellesd@ncbiz.com.

Agenda Item #3:

Briefing by Mr. David Maxwell, CPA from McFadyen & Sumner CPAs, PA Firm concerning FY 2011 Audit for Town of Eastover.

Mr. David Maxwell briefed the Council on the results of the Fiscal Year 2011 Audit of the Town of Eastover. He stated that he was happy to report that we had a clean audit opinion. He stated that all of our financial statements were in compliance. He said that the Town had increased its General Fund by \$350,000, and that we have 1.4 Million in Revenue, which includes the Powell Bill funds. He reminded the Council that Powell Bill funds can be only used for the specific purpose as required by the Department of Transportation (DOT). There has been a change in Powell Bill allocation; it was annually, now it will be disbursed in two installments. The Town can keep the funds for ten years. If not used after that period, DOT will withdraw the funds. Mr. Maxwell commended the Town on such a clean audit, and had great remarks for Mr. Nazarchyk and Ms. Faircloth.

Agenda Item #4:

Discuss Grant Policy.

Council Member Sara Piland stated that we are receiving several request for grants, such as the Eastover Ball Park, Community Watch, Eastover Central School and Cape Fear High School. She stated that we need a Policy in place, set priorities, how t apply for a grant, and what king of grants do we should be granting. Council Member Cheryl Hudson also stated that she wants a policy in place. Mr. Nazarchyk stated that he would like to see a policy in place by the new fiscal year. Council Member Piland stated that she would be glad to write the policy as she is familiar with policy writing.

Agenda Item #5:

Discuss Grants to Cape Fear High School for security cameras, Eastover Central Elementary School for storage facility, and Eastover Community Watch for administrative supplies.

The Council discussed the requested grants for Cape Fear High School, Eastover Central Elementary School and the Eastover Community Watch. The Council decided to grant the following:

- a. **Cape Fear High School \$7,500** for security cameras to be installed at the school.

Council Member Donald Hudson made a motion to approve the Grant to Cape Fear High School in the amount of \$7,500. The motion was 2nd by council Member Willie Geddie. The motion was approved unanimously.

b. **Eastover Central Elementary School \$2,500** for storage units to store music and art supplies

Council Member Sara Piland made a motion to approve the Grant to Eastover Central Elementary School in the amount of \$2,500 for storage units. The motion was 2nd by Council Member Donald Hudson. The motion was approved unanimously.

c. **Eastover Community Watch \$2,500** for administrative support and supplies.

Council Member Donald Hudson made a motion to approve the Grant to the Eastover Community Watch in the amount of \$2,500. The motion was 2nd by Council Member Willie Geddie. The motion was approved unanimously.

A total of \$12,500 was granted to the three requesting agencies as the December 6, 2011 Town Council Meeting.

Mayor McLaurin stated that the Town had approved a Grant to the Eastover Ball Park for \$25,000 to provide lighting to the back ball field at the park. This is a total of \$37,500 granted this fiscal year.

Agenda Item #6:

Discuss Computer Upgrades.

Mr. Nazarchyk briefed the council on the need for the computer upgrade. He stated that the Town will be getting the Financial Management System (FMS) Southern Software upgrade and training at no cost, as the Town purchased the CITIPAK Southern Software less than a year before the testing of the new FMS Software. Training on the new software will begin in January 2012. The cost will be included in the annual service contract. Mr. Nazarchyk stated that the town needs to purchase a new Server to accommodate the new FMS Southern Software System.

Council Member Cheryl Hudson made a motion to approve the purchase the new Server for the FMS Southern Software upgrade in the amount of \$5,500. The motion was 2nd by Council Member Sara Piland. The motion was approved unanimously.

VIII. Receive Mayors Update:

Mayor McLaurin stated that the Council appreciates all the work the Community Watch does for the Town and its citizens.

Mayor McLaurin stated that the Town has an extra Deputy on duty during the day through the month of December.

XI. Receive Council Members Updates:

Council Member Sara Piland stated that she had heard so many good comments about

the beautiful wreaths and bows hanging on the poles within the Town. She requested that the Town Manager send a letter of thanks to the ladies that made the beautiful bows.

X. Receive Town Managers Update:

Mr. Nazarchyk stated that Solid Waste will no longer accept anything that has a cord, it must be recycled.

Mr. Nazarchyk stated that he had talked with a County Engineer concerning the water run-off on Dunn Road.

XI. CLOSED SESSION: As allowed in General Statute 143-318.11.

Mayor McLaurin asked for a motion to go into Closed Session at 5:15 p.m. as allowed in General Statute 143-318.11

Council Member Sara Piland made a **motion to go into Closed Session**. The Motion was 2nd by Council Member Lawrence Buffaloe. The motion was approved unanimous

Mayor McLaurin asked for a motion to **CLOSE the CLOSED SESSION** and return to **REGULAR SESSION** by Council Member Cheryl Hudson. The motion was 2nd by Council Member Lawrence Buffaloe. The motion was approved unanimously.

XII. Consider a Motion to Adjourn.

Council Member Sara Piland made a motion to adjourn the meeting at 5:40 p.m. The motion was 2nd by Council Member Benny Pearce. The motion was approved unanimously.

Town of Eastover

Charles G. McLaurin, Mayor

Attest: _____, **Town Clerk**
Jane F. Faircloth